

SUSD Connect & Communicate!

To keep SUSD families informed of school events and updates, the primary methods of communication are: email news, text, and voice.

“eNews”

Weekly school/district news and reminders

eNews is emailed approximately once per week from your school or district and contains important school news, district news, and booster group news.

If you are not receiving eNews by the start of school, check the following:

- Check your spam box.
- Check your email security settings or preferences to ensure Blackboard email is not being blocked.
- Contact your school office to verify that your email address is correct in our records. If your email address has changed, notify your school office.
- Did you unsubscribe? If so, you will no longer receive any eNews from SUSD. You *may re-subscribe by contacting your school office.*

In event of illness/injury for an individual student

Parents/guardians will be notified first via phone. If we cannot reach you via phone, then we will call the phone numbers on your emergency contact list.

In event of a school-wide emergency

Notifications will be sent via automated email, text and voice. ***In event of a school-wide emergency, DO NOT call the office as we need to keep phone lines open for emergency personnel.*** Updates will be emailed, texted, and sent via voicemail as we have new information or instructions.

Checklist:

- List your correct email, phone, and textable number at the time of registration or annual update.
- Bookmark your school website and district website www.saratogausd.org
- Have you received eNews by the start of school? If not, contact your school office to check that we have the correct email address on file.
- Follow us on social media:



fb.com/saratogausd



[@saratoga_usd](https://twitter.com/saratoga_usd)



[@saratogausd](https://www.instagram.com/saratogausd)

Contact your school office right away if your contact information has changed!